

LOWER SALFORD TOWNSHIP AUTHORITY

MEETING MINUTES

August 6, 2025

The Meeting of the Board of the Lower Salford Township Authority was held on August 6, 2025, in person and via Zoom at 57 Main Street, Harleysville PA. The meeting was called to order at 7:00 a.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

A. Members: Karl Janetka, Chairman; Dave Scheuren, Vice-Chairman; Barry Bohmueller, Secretary; and Jim Natale, Treasurer.

B. Staff: Craig Forwood, P.E. Operations Manager; Denise DuBree, Sr. Financial Analyst.

APPROVAL OF MINUTES:

Upon the motion of Mr. Scheuren, seconded by Mr. Natale, the Board voted to approve the Minutes of the June 4, 2025, meeting by unanimous vote.

PUBLIC FORUM:

None.

OPERATIONS MANAGER:

Long Term Project Report – Mr. Forwood presented his report. The Quarry Road force main will require a new DEP permit to increase the pump station capacity. The Mainland Ridge pump station project bid was awarded with construction to begin in the fall. There has been no response from the HOA for Salford Lea regarding the Authority's request to obtain an easement for the Oak Ridge pump station project. The centrifuge design is in process with the Authority engineer.

Lower Salford Township Sidewalk Project – Force Main Conflict – Mr. Forwood informed the Board about an issue with the Township sidewalk project impacting the amount of coverage over the sewer lines and that there is a possibility that it might need relocation.

BUSINESS MANAGER:

Execute Quarry Road Gravity Sewer Project Contract Agreement - Ms. DuBree asked for a motion to execute the Quarry Road Gravity Sewer Project Contract awarded to KBC Construction. Upon the motion of Mr. Janetka, seconded by Mr. Natale, the Board unanimously approved the motion to execute the contract.

522 Hoffman Road – Sunflower Estates - Ms. DuBree asked for a motion approve the sewer service application provided by Ilya Sivchuk, developer for this 3 lot subdivision with an existing low pressure force main out in front of the parcel. LSTA's engineer has reviewed the application and identified that capacity is available. Upon the motion of Mr. Janetka, seconded by Mr. Scheuren, the Board unanimously approved the motion to approve the application.

Fire Resolution – Ms. DuBree asked for a motion to approve Resolution No. 25-08-06 Resolution Establishing Sewer Billing Rate for Residential Customers with Single Family Dwellings Rendered Uninhabitable by Fire Damage. The new resolution replaces a previous resolution. The new resolution provides that upon notification of uninhabitable dwelling due to fire that quarterly sewer

rental billing will be suspended from the time Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board unanimously approved the motion.

130 Christopher Lane – Sanitary Sewer Agreement – Ms. DuBree asked for a motion to execute the Sanitary Sewer agreement with Harleysville Business Center. Upon the motion of Mr. Scheuren, seconded by Mr. Bohmueller, the Board unanimously approved the motion.

PLGIT Investment CD – With previous approval from the Board, Ms. Weimer purchased a new CD on 7/31/25 with a Principal amount of \$239,000

LSTA Holiday Dinner – Ms. DuBree obtained the available dates for the Holiday Diner at The Bay Pony Inn and asked what the Board’s preference was. The Board suggested polling the invitees for their preference and deferred making a final decision until the next meeting.

OLD BUSINESS:

None.

NEW BUSINESS:

Appoint Right to Know Officer – Ms. DuBree asked for a motion to appoint herself as the new Right to Know Officer. Upon the motion of Mr. Bohmueller, seconded by Mr. Janetka, the Board voted to approve naming Ms. DuBree as the new Right to Know Officer by unanimous vote.

Appoint Trustee for Delaware Valley Health Trust and Delaware Valley Workers Compensation Trust - Ms. DuBree asked for a motion to appoint herself as the new Trustee for Delaware Valley Health Trust and Delaware Valley Workers Compensation Trust. Upon the motion of Mr. Janetka, seconded by Mr. Natale, the Board unanimously approved the motion.

Liberty Mutual Surety Bond for Business Manager - Ms. DuBree asked for a motion to execute the cancellation of the Surety Bond for the previous Business Manager, Connie Weimer and to Authorize a new Surety Bond for the new Business Manager, Denise DuBree, with an effective date of 9/1/25 for both. Upon the motion of Mr. Bohmueller, seconded by Mr. Scheuren, the Board unanimously approved the motion.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to adjourn at 7:40 a.m. by unanimous vote.

Respectfully Submitted,

Denise DuBree