

LOWER SALFORD TOWNSHIP AUTHORITY

MEETING MINUTES

December 3, 2025

The Meeting of the Board of the Lower Salford Township Authority was held on December 3, 2025, in person and via Zoom at 57 Main Street, Harleysville PA. The meeting was called to order at 7:00 a.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

Members: Karl Janetka, Chairman; Dave Scheuren, Vice-Chairman; Jim Natale, Treasurer. **Absent:** Barry Bohmueller, Secretary and Dave Spause, Assistant Secretary/Treasurer

Staff: Craig Forwood, P.E. Operations Manager; Denise DuBree, Business Manager

APPROVAL OF MINUTES:

Upon the motion of Mr. Natale, seconded by Mr. Scheuren, the Board voted to approve the Minutes of the November 3, 2025, meeting by unanimous vote.

PUBLIC FORUM:

None

OPERATIONS MANAGER:

Long Term Project Report – Mr. Forwood presented his report.

2026 Preliminary Capital Budget – Mr. Forwood presented a draft of the 2026 Preliminary Capital Budget. He is still waiting for some final budgetary figures from one contractor. Discussed the feasibility of removing the Mainland Plant garage wall for ease of parking pick up trucks and the cost vs benefit. Also discussed was the renovation of the Office area and some ideas of what changes would be desired for the space. A final budget will be presented at the December night meeting.

BUSINESS MANAGER:

2026 Preliminary Operating Budget - Ms. DuBree presented a draft of the 2026 Preliminary Operating Budget. Board was in agreement on finalizing the numbers with a few small tweaks still needed for expenses and revenue. A final budget will be presented at the December night meeting.

PLGIT New CD purchase – Ms. DuBree informed the Board that we will be purchasing a new CD from PLGIT with the Q4 collection cycle revenue.

OLD BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION:

None

ADJOURNMENT:

There being no further business, upon the motion of Mr. Scheuren, seconded by Mr. Natale, the Board voted to adjourn at 7:18 a.m. by unanimous vote.

Respectfully Submitted,
Denise DuBree