

LOWER SALFORD TOWNSHIP AUTHORITY MEETING MINUTES

November 18, 2025

The Meeting of the Board of Lower Salford Township Authority was held on November 18, 2025 at the Lower Salford Township offices located at 379 Main Street, Harleysville PA. The meeting was called to order at 7:00 p.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

Members: Karl Janetka, Chairman; David Scheuren, Vice-Chairman; Barry Bohmueller, Secretary; and David Spause, Assistant Secretary/Treasurer and Jim Natale, Treasurer.

Staff: Craig Forwood, Operations Manager; Denise DuBree, Business Manager; and Paul Mullin, Esq., Hamburg, Rubin, Mullin, Maxwell, & Lupin, Authority Solicitor.

Chairman Janetka led all in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted to approve the October 21, 2025 meeting minutes by unanimous vote.

PUBLIC FORUM:

None

TREASURER'S REPORT:

The written report of the Treasurer dated November 18, 2025 was distributed.

The activity includes:

Accounts Payable Operating Expenses of \$401,042.45

Payroll, federal and state tax payments of \$59,505.16

Capital Requisitions of \$259,194.48

Professional Services Escrow Releases in the amount of \$2,450.25

Maintenance Bonds of \$0

Upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted to approve the November 18, 2025 Treasurer's Report by unanimous vote.

SOLICITOR'S REPORT:

Solicitor Mullin reported on the request from 862 Harleysville Pike connection inquiry regarding the reduction of PSA escrow from \$10,000 to \$5000. The Board agreed to the reduced amount since it is a single family dwelling.

ENGINEER'S REPORT:

Mr. Tom Duffy attended the monthly meeting to review his cost estimate for the proposed centrifuge and ATAD system project. Board to seriously consider Option D for full centrifuge/ATAD.

PLANT OPERATIONS REPORT:

The Plant Operations Report dated November 18, 2025 and the monthly flow comparison reports for October 2024 and October 2025 were distributed.

Mr. Forwood presented a preliminary draft of the 2026 Capital Budget. Items under consideration and waiting for budget estimates are Mainland Plant Garage Wall demolition and Office area renovation. Other items included on budget are Centrifuge project, Orbal ring, rebuild of RAS pumps, HP utility water pump, HP transformer/switch, IT equipment for server replacement, and portable televising system.

Mr. Forwood presented for approval Change Order #1 for KBC Construction for the Mainland Ridge Pump station abandonment project in the amount of \$1,206.00. Upon the motion of Mr. Janetka, seconded by Mr. Spause, the Board voted to approve the Change Order by unanimous vote.

BUSINESS MANAGER'S REPORT:

The written Business Report and Development Update dated November 18, 2025 was distributed.

Ms. DuBree provided an update of some of the recent movement on current developments. Ms. DuBree informed that we would send a letter to Salford Mennonite Church approving capacity requirements with no need for increase.

The 2026 Preliminary Operating Budget was presented. Items discussed were related to revenue, tapping fees, payroll, health benefits, business and auto insurance, operations and maintenance expenses, electricity and sludge hauling and disposal. Revisions are still being made and will be reflected at the next draft to be presented at the December workshop meeting.

OLD BUSINESS:

None

NEW BUSINESS:

Mr. Forwood informed the Board that there was a DEP notification of final decision in the Environmental Hearing Board case. Mr. Forwood notified the Board that the operations staff will have their "Boot Day" lunch on November 21st this year and will be including office staff as well.

EXECUTIVE SESSION:

None

ADJOURNMENT:

There being no further business, upon the motion of Mr. Bohmueller, seconded by Mr. Scheuren, the Board voted to adjourn the meeting at 8:00 p.m. by unanimous vote.

Respectfully submitted,

Denise DuBree