

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

September 17, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Grace Kelley, Special Projects Coordinator; Mike Beuke, Director of Building and Zoning; Doug Jones, Director of Public Works; Chief Tom Medwid, Lower Salford Township Police Department; Deputy Chief Cory Moyer, Lower Salford Police Department; Andy Freimuth, Township Solicitor; and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Supervisor Canavan moved to approve the minutes from June 18, July 1, August 5, and September 2, 2025, Work Sessions. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Doug Jones reported that the Bergey Road Mill Bridge Construction project is moving forward, Township staff are working with the contractor on layout of the trail that is to be built in the park.

Doug said that the Public Works/Community Center team met to discuss the possible new location of the public works facility. He also noted that the community center plan is on hold until this other issue is worked out.

Mr. Jones said that the Main Street/Ruth Road sidewalk project is moving forward; Doug said that the curb and sidewalk are being poured this week.

Doug said that staff and contractor will be getting together this morning for a preconstruction meeting to discuss the Jacob Reiff streambank restoration project (phase 2).

Doug said that he has reached out to PennDOT to discuss issues with the Winter Services Agreement. Doug said that he felt the annual increases were too low and that the lane miles were also not correct. He said that he has not heard back from them.

Doug said that the County is working on easements and right of way acquisition for the Roberts Road bridge demolition project.

Mr. Jones said that he was working with the Police Department on adding a four way stop at the intersection of Morris and Upper Mainland Roads, noting that the current configuration has resulted in a number of car accidents this year.

Doug said that the department finished the paving and striping of the parking lot at Roth Park and has installed new water fountain/bottle fill/dog bowl station at the Park Avenue fields. They are working on getting another station installed at Alderfer park as well.

Stephanie Butler, Township Traffic Engineer, reviewed the possible Store Road realignment options for a possible intersection with Freed Road. The Board asked that the alignments be pushed to the top of the property and asked that a possible route to Upper Mainland Road to be added.

Chief Medwid reported that there is one more meeting planned to discuss the road closures for the Harleysville Fire Company Open House/Harleysville Market event scheduled for October 5th.

Mike Beuke reported that there were 34 building permits submitted so far this month. Mr. Beuke said that the Chase Bank building was under construction at 196 Main Street. Mike said that Popeye's and Burger King are set to begin construction at the Mainland Pointe development. Mr. Beuke said that the Planning Commission would be reviewing the development plan for 862 Harleysville Pike as well as the Clemens Mill land development on Main Street. Additionally, the Commission will be reviewing the AO zoning text amendment. He noted that the text amendment has been advertised for the Board's consideration in October. Mike said that there were no Zoning Hearing Board applications for October, Supervisor Canavan asked Mike to target the November ZHB for the subdivision of the rental unit located to the rear of the Township building property.

Mr. Czajkowski informed the Board that Township staff was working on the 2026 budget and would be ready for the Board to review at the next work session.

Mr. Czajkowski said that there was a need for a brief executive session to discuss a real estate matter. The Board will not be re-adjourning the meeting.

There being no further business, the meeting was adjourned at 8:17 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager

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BOARD OF SUPERVISORS MINUTES
WORK SESSION

September 30, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Grace Kelley, Special Projects Coordinator; Doug Jones, Director of Public Works; Tom Medwid, Chief, and Deputy Chief Cory Moyer, Lower Salford Township Police Department; Mike Beuke, Director of Building and Zoning.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – Steven Moyer, Yoder Road, thanked the Police Department, the Fire Company and The Fire Police for honoring his father Claude Moyer, who recently passed away. He said that he could not thank them enough for the support and commitment to his father.

Doug reported that he has not received any response from the contractor or County on the concerns he raised with the issues on the new alignment of the bridge and the roadway.

Mr. Jones said that the Main Street to Ruth Road sidewalk project was nearly complete noting that the utility relocation and landscaping for the relocated business signs were all that was left.

Doug said that because we are heading into the Winter months that he would be phasing the Reiff streambank restoration project. He said that the work on the upper portion of the project will be done in the Fall and the work in and around the stream will be done in the Spring.

Mr. Jones said that he has spoken to PennDOT about the Winter services agreement. He said that they cannot change the rate or the term of the agreement. Doug said that he will continue to try to get them to adjust the snow lane mileage adjusted to better reflect what is actually being plowed. The Board thanked Doug

for his efforts and suggested that he work with other townships to get a better agreement the next time it comes up for renewal.

Doug said that the signage and striping for the four way stop at Upper Mainland and Morris Roads has been installed.

Doug said that the new picnic tables and benches have been installed at Roth Park and said that the department has removed a small tree and landscaped island at the Maple Road entrance to allow for better flow into and out of the park. Additionally, the department has replaced the heating oil tanks at the Scout Cabin and the Bergey Mill Road House, and McCauley Tree Service removed trees along Cross Road.

Chief Medwid reported that department is monitoring the new four way stop configuration at Upper Mainland and Morris Roads. Additionally, he said that everything is in place for the Fire Company Open House/Harleysville Market this Sunday.

The Chief noted that the 2026 budget that he has presented to the Township Manager includes an officer that will replace him on the roster once he retires. He said that the hiring process could be lengthy due to the dearth of candidates that other municipalities are seeing. He suggested that hiring process be started as soon as possible to give the Township enough time to hire a qualified candidate. The Board agreed with this suggestion.

Mr. Beuke reported that the Building and Zoning Department received 66 building permit applications in the month of September. Mr. Beuke said that there will be a Zoning Hearing Board meeting in November to discuss the Township's application regarding the setback issue on the proposed subdivision of the rental property. Additionally, there may be another application for the expansion of a non-conforming use at 34 Morris Road. Additionally, Mr. Beuke said that action items that will be on the Board's agenda include 862 Harleysville Pike land development plan, discussion of waivers, 531 Main Street (Clemens Mill), discussion of waivers, 379 Main Street subdivision, authorization to file zoning hearing board application, and Proposed AO zoning district amendment approval.

Mr. Czajkowski presented the 2026 minor funds budgets noting that for the most part these budgets change little year over year and were largely funds in/funds out. He noted that the Freedom Valley Medical Rescue had asked for an additional \$175,000 capital payment from the Township in 2026. Mr. Czajkowski asked if the Board would like to make a one time payment from the General Fund or make a

slight increase to the ambulance millage to start a capital fund to cover this and future capital request. The Board felt that it was wise to put a capital fund in place, but this initial payment could come from the general fund.

Special Projects Coordinator, Grace Kelley, updated the Board on the Jr. Supervisors program. She said that the Township has received 4 applications, 2 Seniors and 2 Juniors. All candidates have excellent qualifications. The Board suggested that the 2 senior candidates be appointed at tomorrow night's meeting. Grace said that she will reach out to all of the candidates to thank them and let them know.

There being no further business, the meeting was adjourned at 8:23 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager