

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
July 2, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisors meeting to order at 7:30 p.m. Supervisors present were Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also, present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Director of Building and Zoning, Mike Beuke; Township Solicitor, Andy Freimuth; and Township Engineer, Michele Fountain.

Chairman Bergman led all in the Pledge of Allegiance.

Public Comment

There was no public comment.

Consent Agenda

Supervisor Canavan moved to approve the consent agenda as presented. Supervisor Scheuren seconded the motion. The motion passed 5-0, Supervisor Canavan abstained.

Committee Reports

Chairman Bergman reminded those present that the schedule of upcoming Township meetings was listed on the bottom of the agenda.

Zoning Hearing Board

Mr. Czajkowski stated that there is no Zoning Hearing Board hearing scheduled for July.

Park Board

Mrs. Hosterman reported that the next meeting of the Park Board is scheduled for September 23rd at 7:00pm.

Fire Chief – Captain Mason Vasey reported that for the month of June, the Company had responded to 47 calls, with the Company averaging 10 firefighters per call. The Company was in service for 27 hours and 4 minutes.

Freedom Valley Medical Rescue – Chief Haines reported that the rescue squad responded to 209 dispatches in the month of May of those, 138 were for service in Lower Salford Township. Year to date the squad has responded to 1058 calls from the Lower Salford Station with 669 in Lower Salford Township.

Communications Committee

Supervisor Shelly reported that the Communications Committee has a table at the Harleysville Market to reach out to residents and encourage them to sign up for the various communications tools the Township has in place. He said that the committee was working on a raffle to entice residents to sign up for our Constant Contact email program. He said that the next meeting of the committee is scheduled for July 16th at 7:30pm.

Recreation Authority

Chairman Bergman reported that Authority Board met in June. He said that while the course missed budgeted rounds by 400 in May due to the wet weather, however to date versus budget the course is doing well.

Unfinished Business

A) 480 Groff's Mill Road/Salford Mennonite Church – Conditional Use Hearing – Chairman Bergman opened the hearing and asked Solicitor Freimuth to take over the proceedings. Mr. Freimuth explained the conditional use process. John McShane, the attorney for the applicant, reviewed the application for the installation of a pavilion on the property. Tori James-Long, Church Administrator, explained the need for the pavilion. John Hunt, Engineer for the applicant, reviewed the plan with the Board. As there were no questions or concerns with the application, Supervisor Canavan moved to approve the Conditional Use application. Supervisor Scheuren seconded the motion. The motion passed 4-0-1 with Supervisor Shelly abstaining noting he was a member of the church.

B) Resolution 2025-17 – 480 Groff's Mill Road/Salford Mennonite Church – Waiver of Land Development Request – The Waiver of Land Development is for the installation of a pavilion on the church property. Supervisor Canavan moved to

adopt Resolution 2025-17 conditioned upon the items enumerated in the resolution and the most recent CKS engineer's letter. Supervisor Krauss seconded the motion. The motion passed 4-0-1 with Supervisor Shelly abstaining.

C) 10 Schoolhouse Road – Discussion of Waivers – Susan Rice, engineer for the applicant reviewed the waiver request letter with the Board. Supervisor Shelly noted that he was not in favor of the preliminary/final approval waiver and questioned the waiver for the sidewalks within the parking lot area of the project.

D) Authorization to Advertise the Yoder Road Sidewalk Project – Funded Through DCED/GTRP and r2040 Grants – Supervisor Canavan moved to authorize the advertisement of the project. Supervisor Krauss seconded the motion. The motion passed unanimously.

E) Authorization to Advertise the Main Street and Hunsberger Lane Traffic Signal Project – Funded through the PennDOT Green Light Go Grant Program – Supervisor Canavan moved to approve the authorization to advertise the project. Supervisor Scheuren seconded the motion. The motion passed unanimously.

F) Authorization to Advertise the Main Street and Maple Avenue Traffic Signal Project – Funded through the PennDOT Green Light Go Grant Program – Supervisor Canavan moved to approve the authorization to advertise the project. Supervisor Krauss seconded the motion. The motion passed unanimously.

New Business

A) Motion to approve Fire Police Assistance – Skippack Township –Fourth of July Parade, July 4, 2025 – Supervisor Canavan moved to approve the request. Supervisor Scheuren seconded the motion. The motion passed unanimously.

B) Motion to Appoint Rob Carlson to the Communications Committee – Supervisor Canavan moved to appoint Rob Carlson to fill the vacancy on the Communications Committee. Supervisor Krauss seconded the motion. The motion passed unanimously.

C) Authorization to Execute Clemmer Land Preservation Agreement – Supervisor Canavan moved to execute the agreement. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Public Comment – Rob Carlson, Village of Vernfield, thanked the Board for the opportunity to serve the Township and said that he would like to thank the many people at the Township office who he has interacted with over the last year or so. He said that to a person they were very helpful. He said that he looked forward to contributing to the Township.

There being no further business, Mr. Freimuth moved to adjourn at 8:25 pm.

Respectfully Submitted,

Joseph Czajkowski

Township Manager