

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

July 1, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Doug Jones, Director of Public Works; Deputy Chief Cory Moyer, Lower Salford Township Police Department; Andy Freimuth, Township Solicitor; and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Doug reported that work on the Bergey Road Mill Bridge continues noting that the contractor is on schedule for an end of year completion. Mr. Jones updated the board on the Public works/Community center project and cost estimate for the project. Doug said that staff had also reached out to two grant acquisition and lobbying companies, they will be forwarding proposals.

Mr. Jones said that the Main Street to Ruth Road sidewalk project was moving forward and noted that the force main portion of the project will begin in the next week or so.

Doug said that the cape seal portion of the annual road program had started noting that the contractor is working around the frequent rain events. It is hoped that this part of the program will be completed next week. Additionally, the bike lane striping project is moving forward. Staff is working on acquiring the easements for the signal upgrades as part of the Green Light Go projects at the Main Street intersections of Maple and Hunsberger.

Doug said that the Yoder Road widening project was completed by the Township crew last week and they will be doing the grading and seeding this week.

Township Traffic Engineer, Stephanie Butler, reviewed the final design proposal for the Stover Road bridge replacement project. Chairman Bergman asked Mrs.

Butler to look into traffic calming at the bridge to help keep speeds down in the area. Supervisor Canavan moved to accept the proposal. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Deputy Chief Moyer gave an update on the bus patrol program. Deputy Moyer said that the department approved 162 (41%) of the 397 citations issued. Additionally, he reported that the License Plate Reader installed at the intersection of Routes 113 and 63 is operational.

Mr. Czajkowski reported that the Building and Zoning Department received 62 building permit applications in the month of June. Mr. Czajkowski said that there was no Zoning Hearing Board meeting in July. Additionally, Mr. Czajkowski said that the Planning Commission reviewed the small projects thresholds and recommended approval for 480 Groffs Mill Road conditional use and waiver of land development as well as 10 Schoolhouse Road 30,000sft office building project. Mr. Czajkowski said that action items that will be on the Boards agenda include 480 Groffs Mill Road conditional use hearing and request for waiver of land development and 10 Schoolhouse Road discussion of waivers.

Mr. Czajkowski reviewed the minutes of the June 4, 2025 Board meeting and the agenda of the Board's July 2, 2025, meeting.

Mr. Freimuth reviewed the open space acquisition procedures with the Board. He noted that these procedures will need to be in place prior to the Board initiating an open space millage. The Board asked that these procedures be put on the August agenda for adoption.

Mr. Czajkowski asked for a brief executive session to discuss a matter of real estate. The Board will not re-adjourn.

There being no further business, the meeting was adjourned at 7:50 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager