

MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

May 21, 2025

The Meeting of the Board of Lower Salford Township Authority was held on May 21, 2025, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:00 p.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

- A. Member: Karl Janetka, Chairman; David Scheuren, Vice-Chairman; Jim Natale, Treasurer; and David Spause, Assistant Secretary/Treasurer.
- B. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; Denise DuBree, Senior Financial Analyst; and Paul Mullin, Esq., Hamburg, Rubin, Mullin, Maxwell, & Lupin, Authority Solicitor.

APPROVAL OF MINUTES:

Upon the motion of Mr. Natale, seconded by Mr. Spause, the Board voted to approve the Minutes of April 15, 2025, meeting by a vote of 4 in favor, 0 against.

PUBLIC FORUM:

None.

TREASURER'S REPORT:

The written report of the Treasurer, dated May 21, 2025, was distributed and is attached to the Minutes as Exhibit "A." The activity of \$282,390.85 includes Operating Expenses for \$183,906.53, Capital Requisitions for \$89,499.32, PLGIT Procurement Card Operating for \$25,898.31, and \$72,586.01 for payroll, federal and state tax transfers. There was \$3,217.00 for Professional Services Escrow Releases. There were no Maintenance Bonds. Upon the motion of Mr. Spause, seconded by Mr. Scheuren, the Board voted to approve the May 21, 2025 Treasurer's Report by a vote of 4 in favor, 0 against.

SOLICITOR'S REPORT:

Mr. Mullin attended the monthly staff meeting. A Professional Services Agreement was sent out on 5/21 for 196 Main Street development. Mr. Mullin advised on Steve Hann's information delivered on the judge's decision in the TMDL case to deny our motion and upon discussion between Lower Salford Township, Franconia Township and Lower Salford Township Authority there was a consensus in the desire to appeal the decision and continue litigation. Upon the motion of Mr. Spause, seconded by Mr. Scheuren, the Board voted to continue litigation to appeal the decision by a vote of 4 in favor, 0 against.

PLANT OPERATIONS REPORT:

- A. The Plant Operations Report dated May 21, 2025, was distributed, and is attached to these Minutes as Exhibit “D.”
- B. The monthly flow comparison reports for April 2024 and April 2025 were distributed to the Board Members and are attached to these Minutes as Exhibit “C.”
- C. **Mainland Plant Purchase Replacement Large Orbal Gearbox \$10,468.44** – Mr. Forwood presented a quote from Applied Industrial Technologies to purchase a replacement gearbox since the old one was not worth rebuilding for the Mainland Plant. Upon the motion of Mr. Scheuren, seconded by Mr. Janetka, the Board voted to approve the purchase in the amount of \$10,468.44 by a vote of 4 in favor, 0 against.
- D. **Manhole Lining Costars Quote \$12,915** – Mr. Forwood presented a quote to have one manhole lining replaced to prevent sewer gas vapor. Upon the motion of Mr. Scheuren, seconded by Mr. Janetka, the Board voted to approve the purchase in the amount of \$12,915 by a vote of 4 in favor, 0 against.
- E. **Mainland Plant VFD Digester Blower** – previously discussed and approved at prior meeting and inadvertently left on meeting agenda.
- F. Mr. Forwood advised that on 5/16/25 due to excess rain, there was a spill out at the Mainland Plant and the SSO has been reported to DEP.

BUSINESS MANAGER’S REPORT:

The written Business Report and Development Update dated May 21, 2025, was distributed and is attached to these Minutes as Exhibit “E”. Ms. Weimer requested a motion to add two items to the agenda to discuss Constellation Energy contract and a Delinquent customer balance for 871 Main Street. Upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted 4 in favor, 0 against to add those items to the agenda to be discussed.

- A. **10 Schoolhouse Road** – Ms. Weimer informed the Board about a sewer service application for a new 30,000 sq foot building plan received from Swartley Brothers and suggested that a professional services agreement escrow be lowered to \$5,000 since LSTA would require minimal review of the project. Upon the motion of Mr. Janetka, seconded by Mr. Natale, the Board voted to approve the sewer service application and a reduced professional services escrow amount to \$5,000.00 by a vote of 4 in favor, 0 against.
- B. **279 Fallowfield Lane Professional Services Agreement - deferred**

- C. **Peter Becker Community Service Request** - Ms. Weimer presented the sewer service application from Peter Becker for increased capacity for new Independent living units to be built. Upon the motion of Mr. Scheuren, seconded by Mr. Natale, the Board voted 4 in favor, 0 against to approve the 23 EDUs Capacity request.
- D. **Constellation Energy contract** – Ms. Weimer presented options for extension of Constellation energy supply contract for three and four years out to January of 2030 or January 2031 respectively and it was agreed to extend the contract in order to maintain stable and predictable rates with a four year extension.
- E. **871 Main Street property – Gacy Property** – Ms. Weimer discussed the certified letter sent to collect the severely past due balance of Mr. Gacy and the possibility of issuing a lien against the property or possibly a deferred connection agreement.

OLD BUSINESS:

Mr. Scheuren indicated that the J.P. Mascaro O&M agreement with Lower Salford Township has not been signed yet.

NEW BUSINESS:

Staffing Update – Mr. Forwood presented an update on the two candidates that were interviewed for the Plant Operator positions and recommended them for hire and it was agreed to move forward with Offers of employment to both candidates.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Natale, seconded by Mr. Spause, the Board voted to adjourn the meeting at 8:00 p.m. by a vote of 4 in favor, 0 against.

Respectfully submitted,

Denise DuBree