

# MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

15, April 2025

The Meeting of the Board of the Lower Salford Township Authority was held on April 15, 2025, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:30 p.m. by Karl Janetka, Chairman.

## PERSONS IN ATTENDANCE:

- A. Member: Karl Janetka, Chairman; Dave Scheuren, Vice-Chairman; Barry Bohmueller, Secretary; Jim Natale, Treasurer; and Dave Spause, Assistant Secretary/Treasurer.
- B. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; Denise DuBree, Senior Financial Analyst; and Paul Mullin, Esq., Hamburg, Rubin, Mullin, Maxwell, & Lupin, Authority Solicitor.

## APPROVAL OF MINUTES:

Upon the motion of Mr. Natale, seconded by Mr. Spause, the Board voted to approve the Minutes of March 18, 2025, meeting by a vote of 5 in favor, 0 against.

## PUBLIC FORUM:

## TREASURER'S REPORT:

The written report of the Treasurer, dated April 15, 2025, was distributed and is attached to the Minutes as Exhibit "A." The activity of \$222,765.76 includes Operating Expenses for \$117,740.79, Capital Requisitions by check for \$7,357.93 and \$8,837.48 Capital Requisitions by Credit Card, PLGIT Procurement Card Operating for \$19,392.55, and \$69,437.01 for payroll, federal and state tax transfers. There was \$2,487.50 for Professional Services Escrow Releases, and a Construction Escrow release for Creekside at Mainland for \$7,192.09. There were no Maintenance Bonds. Upon the motion of Mr. Bohmueller, seconded by Mr. Scheuren, the Board voted to approve the April 15, 2025, Treasurer's Reports by a vote of 5 in favor, 0 against.

## SOLICITOR'S REPORT:

Mr. Mullin attended the monthly staff meeting. A draft for the 196 Main Street project is available when the final plans are approved. He contacted the HOA management company for Salford Meadows regarding the proposed sewer easement, but has not received a response.

## PLANT OPERATIONS REPORT:

- A. The Plant Operations Report dated April 15, 2025, was distributed, and is attached to these Minutes as Exhibit "D."
- B. The monthly flow comparison reports for March 2024 and March 2025 were distributed to the Board Members and are attached to these Minutes as Exhibit "C."
- C. **Harleysville Plant Purchase Replacement Mixer \$9,940**– Mr. Forwood reported on the purchase of a polymer mixer from Envirep for the Harleysville Plant. This replaces the 20-year-old mixer.

D. **Manhole Lining Costars Quote** – The quote was not received. Approval was deferred until the next meeting.

E. **Mainland Plant VFD Digester Blower** – Mr. Forwood presented a Costars quote from Eastern Environmental Contractors Inc. to supply and install a VFD for the Mainland Plant Blower #3 at a cost of \$24,230. Upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted to approve the Costars quote from Eastern Environmental Contractors Inc in the amount of \$24,230 by a vote of 5 in favor, 0 against.

**BUSINESS MANAGER’S REPORT:**

A. The written Business Report dated April 15, 2025, was distributed and is attached to these Minutes as Exhibit “E”.

**B. PA Water & Sewer Grant Resolutions**

- Resolution No. 25-04-15a – Harleysville WWTP Catwalk Installation
- Resolution No. 25-04-15b – Main Street Sewer Rehabilitation

Upon the motion of Mr. Janetka, seconded by Mr. Scheuren, the Board voted to approve Resolution No. 25-04-15a and Resolution No. 25-04-15b for the PA Water & Sewer Grant Harleysville WWTP Catwalk Installation and the Main Street Sewer Rehabilitation projects by a vote of 5 in favor, 0 against.

C. **Creekside at Mainland Meter Pit** – Upon the motion of Mr. Spause, seconded by Mr. Bohmueller, the voted to execute the Bill of Sale Agreement for the Creekside at Mainland meter pit by a vote of 5 in favor, 0 against.

D. **355 Maple Avenue Sewer Rentals** – The owner of the property has not responded to the numerous notifications regarding the past due sewer rentals. Based on the collection process, the Board agreed with the recommendation to proceed in notifying the owner of the potential water shut off to the property.

E. **Meeting Time Change** – Upon the motion of Mr. Spause, seconded by Mr. Bohmueller, the Board voted to change the meeting time from 7:30 pm to 7:00 pm for the meetings scheduled for the third Tuesday of each month. Ms. Weimer will notify the township and place the legal advertisement in the local newspaper.

**OLD BUSINESS:**

Mr. Bohmueller discussed the concern for the number of high-density developments in the area and the impact they have on the township’s infrastructure.

**NEW BUSINESS:**

Mr. Forwood reported that Mr. Long, a plant operator, resigned from the Authority effective April 18, 2025. The office will prepare an employment ad for the various industry websites.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Janetka, seconded by Mr. Scheuren, the Board voted to adjourn the meeting at 8:00 p.m. by a vote of 5 in favor, 0 against.

Respectfully submitted,

Connie Weimer