LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

April 16, 2025

Chairman Keith Bergman called the Lower Salford Township Board of
Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris
Canavan, Kevin Shelly, and Dave Scheuren. Also present were Joseph
Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township
Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Director of
Public Works; Chief Tom Medwid, Lower Salford Township Police Department;
Deputy Chief Cory Moyer, Lower Salford Police Department; Grace Kelley,
Special Projects Coordinator; and Stephanie Butler Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – Barry Bohmeuller, 923 Clubhouse Drive, said that he was glad
that the Board was looking at making changes to the Village Commercial Zoning
District and hoped that there would be consideration for lowering the residential
density in the district.

Supervisor Canavan moved to approve the minutes from March 19, and
April 1, 2025 Work Sessions with an amendment by Supervisor Shelly clarifying
his abstention on the DCED Multi-Modal Grant motion on April 1, 2025. He said
that he wished to clarify that he abstained because he had not seen the traffic study
for the intersection. Supervisor Scheuren seconded the motion, and the motion
passed unanimously.

Doug Jones reported that the Bergey Road Mill Bridge Construction is moving
forward, he said that he is trying to get a clearer schedule on the project from the
contractor. He said that there was nothing to report on the Roberts Road Bridge
demolition project.

Doug said that discussions with the site engineer on the Community Center will be
taking place to ensure that the new location of the building works. The team will
be meeting again next week to discuss his first draft of the plan.

Mr. Jones said that the upgraded Edaptive signal system was now in its 30-day test phase. Additionally, Doug reported that the Traffic Engineer's office was finalizing the design of the Stover Road bridge project and that they are looking at the installation of a box culvert rather than a span across the creek. It was noted that this should lower the cost of the project substantially.

Doug said that he and the Traffic Engineer's office met with the contractor of the bike lane striping project. Work on the installation of the line striping is expected to begin in early May.

Mr. Jones said that the annual trout stocking event at Roth Park Pond took place last Wednesday and was well attended and overall, very successful.

Doug said that the crew had completed a number of projects around the Township including the Camp Wawa Park Dam project, trail system crack sealing and installation of mulch at all of the Township playgrounds.

Mr. Jones said that he was pleased to announce the department was the winner of the PennDOT "Build a Better Mousetrap" program for the installation of the QR codes on the roadwork signage. The codes allow the public to stream a video of how the cape seal program works. The award was for the public communications category. The Board members congratulated Doug and the department on their achievement.

Doug said that the base repair bids were received April 15th, and the lowest bidder price was $29.70 per square yard. The lowest bidder was Associated Paving Contractors. Doug recommended that the Board accept the bid. Supervisor Canavan moved to accept the bid of Associated Paving Contractors for $29.70 per square yard. Supervisor Scheuren seconded the motion. The motion carried unanimously.

Chief Medwid reported that the department had passed its re-accreditation with flying colors. The Chief said that the Country Fair pre-plan meeting took place earlier this week. He also said that the traffic unit was looking at the traffic history in front of the middle school in anticipation of applying for an ARLE grant for the installation of new school flashers on Maple Ave.

Mr. Beuke reported that the Building and Zoning Department has received 37 building permits thus far in the month of April. Mike said that there was no Zoning Hearing Board meeting scheduled for May. Mr. Beuke said that the Planning Commission would be reviewing the land development applications; 34 Morris

Road expansion of existing non-conformity, 440 Hoffman Road residential Subdivision. Creekside at Mainland, Amended Final Plan, 10 Schoolhouse Road, 3 story office building, and Salford Mennonite Church, waiver of land development and conditional use request for a 4000 sq ft picnic pavilion.

Mike reviewed the Village Commercial District ordinance proposed amendments, Supervisor Canavan asked that staff investigate streamlining the process for small businesses who will reuse existing buildings in the district. Mr. Beuke said that the Township should also look at the parking regulations as a way to assist the businesses in the district. Supervisor Shelly said that all changes should work to keep the village feel and make them more walkable.

Mr. Beuke also reviewed the suggested amendments to the Ultimate rights-of-way in the village districts.

Holly Hosterman said that staff had reached out to the County to discuss the updating of the Township's Open Space Plan and will endeavor to have some direction for the Board at a work session in May.

Supervisor Shelly said that he had been contacted by a student at Souderton High School about starting a Junior Township Supervisor Program. He said that he had done some research and had found a similar program in South Middletown Township. He handed out copies of South Middletown's program guidelines and asked that the Board and staff review for further consideration.

Mr. Czajkowski updated that Board on the possible changes to Township Office hours. He said that the staff is working through some issues but hopes to have a plan in place that will allow for additional office hours and flexibility for the staff.

There being no further business, the meeting was adjourned at 8:16 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager