

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

May 6, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Director of Public Works; Chief Tom Medwid, Lower Salford Township Police Department; and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Mr. Jones introduced Liam Simpson, Eagle Scout Candidate. Liam gave an overview of his project, installing seals on Township storm drains reminding people not to dump hazardous materials into the drain. Liam said that he and his team of volunteers installed drain seals to 300 inlets throughout the Township. The Board thanked Liam for his work and wished him well on his journey to Eagle Scout.

Doug reported that work on the Bergey Road Mill Bridge continues noting that the contractor was currently working on installing the bridge abutments. Doug said that the contractor was using the parking lot at the park as a staging area, and that he would be working to make sure the Township was fairly compensated for its use. Mr. Jones said that there was no progress on the Roberts Road bridge removal.

Doug informed the Board that the Edaptive system 30-day test period for the system concluded recently. He said that adjustments to the system were made to rectify backups that were occurring. Mr. Jones said that the bike lane striping project was scheduled to begin within the next week, weather permitting. Doug said that the scoping form for the ARLE grant application for the Maple Avenue school signal replacement was submitted this week.

Doug said that the crew was continuing improvements at Dan Roth Park, including parking lot improvements, pond inlet repair, installation of railing along the pond and the installation of sunshades at the playground.

Mr. Jones said that he has been looking at a modified Summer schedule for the public works department. The schedule he is proposing would be a 4-day 9-hour week followed by a 5-day 8-hour week. This would allow for every other Friday off for the crew. He felt that during the summer months the longer workdays will allow for better time utilization on many of their projects. The board said that they felt the new schedule would be good for the Township and the crews. Mr. Czajkowski said that the Township administration was continuing to look at a possible summer schedule but wanted to make sure the we did not run afoul of state labor laws.

Township Traffic Engineer, Stephanie Butler, gave an update on the Ruth Road/Main Street sidewalk project. She said that the bids had been received by PennDOT and that the low bidder, Marino Corporation's bid came in \$320,000 under the estimate. Mrs. Butler said that notice to proceed was scheduled for mid-July.

Chief Medwid gave an update on "Bus Patrol" noting that the Police department receives about 50 videos of possible violations per month. He said that upon review about 50% of them are confirmed as violations. Supervisor Canavan thanked the Chief for the great job that the department does with community policing.

Mr. Beuke reported that the Building and Zoning Department received 71 building permit applications in the month of April. Mike said that there was no Zoning Hearing Board meeting in May. Additionally, Mike said the Board would be considering the following items at their regular meeting; Chinmaya extension request, Covenant Church Preliminary/Final Land Development, Creekside at Mainland Amended Final Land Development, 130 Christopher Lane consideration of waivers and the authorization to advertise Village Commercial zoning amendments and VC right-of-way amendments. The Board and staff discussed the right of way amendments.

Mr. Czajkowski reviewed the minutes of the April 2, 2025, Board meeting and the agenda of the Board's May 7, 2025 meeting.

Mr. Czajkowski said that we had found an excellent candidate for the Fire Marshal position. He said that Thomas Gamon IV of Lower Frederick Township was

interested in performing the investigation work for the Township. Mr. Gamon is fully certified in fire investigations. He was also the Fire Chief of Lower Frederick for many years. Additionally, he is the Deputy Fire Marshal in Lower Providence Township. Supervisor Krauss moved to appoint Mr. Gamon to the position of Fire Marshal. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Mr. Czajkowski asked for a brief executive session to discuss a matter of real estate. The Board will not re-adjourn.

There being no further business, the meeting was adjourned at 8:30 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager