

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

February 21, 2024

Chairman Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; Sgt. Cory Moyer, Lower Salford Township Police Department; and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Supervisor Canavan moved to approve the minutes from the January 17 and February 6, 2024, Work Sessions. Supervisor Krauss seconded the motion and the motion passed unanimously.

Mr. Jones reported that the streetlight upgrade project is still not complete as they are waiting for the installation of remaining light fixtures.

Doug said that Boyle Construction and MKSD Architects are working with CKS on the latest site plan. They are hoping to have an estimate by the end of March.

Mr. Jones said that he will be meeting with the property owners along the proposed Main St./Ruth Road sidewalk project to discuss moving their signage.

Doug said that the Green Light Go applications for upgrades to the traffic signals at Main and Maple and Main and Hunsberger intersections will be submitted by the end of the month.

Doug said that he is waiting to hear back from the attorney for the owners of the garage that we are hoping to rent for storage. Once we have the lease agreement in hand, it will be forwarded to the Solicitor for review.

Doug said that there were two snow events last week which dumped a total of 10 inches on the Township. The first snow was a plowing event, while the second only required salting.

Mr. Jones said that the crew will be installing new fencing around the playground at Roth Park and will be installing additional parking spaces at the park as well.

Township Traffic Engineer, Stephanie Butler reviewed a proposal for the design of the Yoder Road Sidewalk Project. She noted that the cost for the design, bid preparation, contract/grant administration and project management would be \$75,000. The Board was fine with the proposal but asked the Township Manager to have the solicitor review the terms and conditions prior to execution. Supervisor Canavan made a motion to approve the proposal subject to the solicitor's review. Supervisor Krauss seconded the motion. The motion passed unanimously.

Sergeant Moyer reported that the electricity and fiber optic cable was in place at Reiff Park, and the park cameras would be installed in the next couple of days.

Mr. Beuke reported that the Building and Zoning Department had received 39 building permits thus far in the month of February. He said that there was no hearing for the Zoning Hearing Board's March agenda. He said that the Planning Commission would be reviewing the Walkable Lederach Study as well as review the conditional use application for 196 Main Street. Mike said that additionally the Commission will be starting discussions on updating the stormwater management ordinance, the ordinance for small wireless communications and the restaurant parking ordinance. He said that the temporary sign ordinance will be on the next Board agenda for consideration.

Mrs. Hosterman informed the Board that one of the farmers who has farmed Township owned land for many years will not be farming any longer. The Board discussed possible alternatives and decided that they would like the two resident farmers to be asked if they would like to farm the land. If they are not interested the Board said that they would entertain someone from outside the Township farming the land.

Supervisor Shelly asked the Board to consider allowing public participation via Zoom at all Township meetings. The Board discussed the matter. A majority of the Board felt that the decision should be left to the chairperson of each committee. The Board did not make a change to the current policy.

There being no further business, the meeting was adjourned at 8:15 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager