

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

December 5, 2023

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; Chief Tom Medwid, Lower Salford Township Police Department and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman asked those in attendance to join him in the Pledge of Allegiance.

Doug Jones reported that the consultants are still working to get the streetlight management system up and running. Doug said that they will be having a meeting to discuss getting the issue rectified.

**\*\*At this point in the meeting, the Zoom account was hijacked with inappropriate content and was shut down\*\***

Mr. Jones said that the Public Works/Community Center plans were being pushed back as there were grading concerns at the Community Center site and some changes to the plan will need to be made. Doug said that it was hoped that the plans would be ready for Board review by mid-January.

Doug said that the preconstruction meeting for the 63/113 signal upgrade project was held last week. He said that there was a 30-week lead time for signal parts (especially signal poles) and that it was hoped that the construction would begin in mid to late Summer.

Mr. Jones said that the County was finalizing the design for the Bergey's Mill Road Bridge. It is hoped that the project will go out to bid early in 2024 and construction to begin in 2025.

Doug said that he and the Township Engineer met with representatives of Smile Dental regarding the Rt. 63 to Ruth Road sidewalk installation project. They discussed the cost estimate for the installation as well as proposing a reimbursement agreement to pay for their portion of the project.

Mr. Jones said that he and Stu Hartman from the Golf Course were talking with the owners of the property at the corner of Schlosser and 113 about using their large garage for equipment storage. Supervisor Canavan asked if this would be allowed under the current zoning. Mr. Beuke said that as it would be a municipal use, it would be allowed.

Doug said that other items that the department was working on include, crack sealing in the golf course community, upgrading street signs on roads that were part of the paving program this year and setting up the brine system in the Public Works garage in anticipation of winter weather.

Township Engineer Stephanie Butler reviewed the next round of Green Light Go grant applications. She noted that the applications were due at the end of February and so would like some direction from the Board. She said that she and Mr. Jones were looking at the possible upgrades to the intersections of Main St. and Maple Ave and Main St. and Hunsberger as possible applications. The Green Light Go grants require a 20% match. Stephanie noted that the Main and Maple intersection is estimated to cost \$489,000 and the Main and Hunsberger intersection is estimated to cost \$309,000. Chairman Bergman suggested that they include both intersections in the application. The Board agreed with this suggestion.

Mrs. Butler informed the Board that there was a request for a brake retarder study on Oak Drive. She noted that PennDOT conducts the study, the request must come from the Township. Chief Medwid said that regulating brake retarders is very difficult as there is a very small chance that police will be present when the violation occurs. The Board deferred action on this until more information is available.

Stephanie noted that the DCED has not made any decisions on the Greenways Trail grant application for the Yoder Road Sidewalk project, so she suggested that an application for the project be made through the Montco 2040 grant program. She noted that the grant program has a deadline of March 2024. The Board thought that this was a good idea.

Mrs. Butler said that the Walkable Lederach public meeting was held last week. She said that 50-60 people attended. She noted that public comments ran the spectrum of those in favor and those against. She said that the time for email comments was coming to an end and that a final summary would be presented to the Board in January or February of next year.

Chief Medwid reported that the field training for Officer Mike Parnes was going well. The Chief said that the outgoing patrol car was listed for sale on Muncibid and would be before the Board for approval at the mid-month work session. He also said that all pistols and patrol rifles were traded in for newer models and the cost difference between the trade in and cost of the new guns were covered by donations to the department.

Mr. Beuke reported that the Building and Zoning department issued 80 permits in November. He said that in 2023, 13 businesses had moved into the Township, and 82 dwelling units were constructed. Mike said that there were no ZHB applications for December or January. Mr. Beuke said that the item for the next Board of Supervisors meeting is 785 Cressman Road review of waiver requests. The next Planning Commission meeting will include discussion of 488 Harleysville Pike sketch plan, the Lower Salford Authority Act 537 special study review, the RO District proposed zoning amendments, and further discussion of the sign ordinance and VC ordinance update.

Mr. Czajkowski reviewed the minutes of the November 1, 2023 Board meeting and the agenda for the December 6, 2023 regular meeting.

Mr. Czajkowski reviewed the list of committee appointments that will expire at the end of the year. He said that the Township had received 4 letters of interest for the opening on the Planning Commission and 1 letter of interest for the opening on the Sewer Authority. Chairman Bergman asked the Board members to review the applications and be ready to discuss at the next work session.

Supervisor Canavan asked for a brief executive session to discuss a matter of real estate.

There being no further business, the meeting was adjourned to executive session at 8:28 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager