

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

October 3, 2023

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; and Chief Tom Medwid, Lower Salford Township Police Department.

Chairman Bergman asked those in attendance to join him in the Pledge of Allegiance.

Doug Jones reported that the staff now has access to the streetlight management system. He said that the system has a lot of good information and that much of it can be added to the Township's GIS system. Mr. Jones gave the board a demonstration of the system.

Mr. Jones said that the contractor had completed the punch list for the Alderfer Road/Park Avenue basin retrofit project. He said that the final seeding by the Township would take place later in the week.

Doug gave an update on grant applications. He said that staff would be submitting a grant for the upgrade of ADA ramps throughout the Township. Additionally, the Traffic Engineer is working on a Montco 2040 grant for the widening of Oak Drive at the Main Street intersection. He said that he is reviewing a couple of signalized intersections in town for possible upgrades through the next round of Green Light Go grants.

Doug informed the board on a few other items including the authorization to sell the 1999 Mack Dump Truck, and the closing of Landis Road from Morris to Moyer on Monday (school holiday) for the replacement of a storm sewer pipe.

Chief Medwid reported that the hiring process is moving forward. He said that they will be interviewing 7 candidates (out of 28 applications received). He said that they hope to have someone in place by January.

Mr. Beuke reported that the Building and Zoning department issued 62 permits in September. There is no ZHB meeting in October. Mr. Beuke said that the 355 Maple Avenue trail installation, the Authorization to Advertise the non-conforming structures ordinance and the Conditional Use application for 45 Mainland Road (Museum use) were on the Board's agenda for tomorrow night.

Mr. Czajkowski reviewed the minutes of the September 6, 2023 Board meeting and the agenda for the October 4, 2023 regular meeting.

Mr. Czajkowski reviewed the first draft of the 2024 Township Budget, minor funds. He noted that there was no anticipated tax increase at this time. He did say that the ambulance fund would need additional discussion as Freedom Valley would be asking all of their covered municipalities for additional funding in 2024. He also reviewed the Capital Reserve budget noting a number of projects including the Upgrade of Route 113 and 63 (Main St) traffic signal, the upgrade to the Adaptive Signal system along Main Street and the Mainland Pointe to Ruth Road sidewalk extension. Mr. Czajkowski said that he would be presenting the General Fund budget and updates to the Capital Fund.

Mr. Czajkowski asked for a brief executive session to discuss a legal matter.

There being no further business, the meeting was adjourned to executive session at 8:11 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager