

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

April 19, 2023

Chairman Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; and Chief Tom Medwid, Lower Salford Township Police Department.

Chairman Bergman called the meeting to order at 7:30am and led the meeting in the Pledge of Allegiance.

Supervisor Canavan moved to approve the minutes from the March 15th and April 4th, 2023, work sessions. Supervisor Scheuren seconded the motion and the motion passed unanimously.

Public Works Director, Doug Jones reported that the streetlight upgrade project is underway. He said that the contractor is anticipated to complete the installation of the LED lighting early in the next week. Doug said that the base repairs portion of the 2023 road program are slated to begin the first week in May. He said that the first step of the Cape Seal project is scheduled to begin in early June and the second step will take place in July. Pavement markings will be applied later in the Summer. Supervisor Shelly asked Mr. Jones if there would be a QR code on the informational signs that will provide information on the project. Mr. Jones said that there would be. Doug said that Moyer Road and Landis Road are scheduled for the ultra thin wearing course program, Nova Chip. Crack sealing was completed in the Sturgis Road neighborhood.

Doug said that he was still waiting to hear from the Montgomery County Conservation District on the Townships application for the Low Volume Road Grant application for drainage improvements to Kober Road.

Mr. Jones said that the staff is currently looking at applying for a PennDOT ARLE grant. He said possible projects include the extension of the right turn lane on Oak Drive at the intersection with Main Street, and Bike Lane striping and signage

project which will add bike lanes and new striping and signage on various roads throughout the Township.

Doug said that we were waiting on the signed agreement for the Greenlight Go grant which the Township was awarded for the adaptive signal upgrade. He noted that the project would move forward once the agreement was received.

Mr. Jones reported that the wheel loader and variable message sign which were ordered last year were finally delivered. He said that the message sign will be used to inform residents about upcoming roadwork and community events.

Chief Medwid updated the Board on the park camera installation. He said that the Reed Park installation should be completed this week. He said that the department is working with the Community Center to get access to the camera system that they have in place there.

The Chief updated the Board on the Bus Patrol (cameras on school buses). He said that the program started last week. In the first week there were six potential violations sent to the Police Department for review, of which four were approved.

The Chief said that the new officer just completed his two weeks of orientation. He will be placed in a squad this week. It is hoped that we will get the Traffic Officer back on duty soon.

Mr. Beuke reported that the building and zoning department had received 22 building permits thus far in the month of April. He said that there was no hearing for the Zoning Hearing Board's April agenda. He said that the Planning Commission would be reviewing the 110 Christopher Lane conditional Use application and the Towamencin Township Act 537 plan review regarding the potential sewer sale. Mike said that the Board's next agenda will include the 110 Christopher Lane Conditional Use authorization to advertise as well as the land development waiver request for 30 Fretz Road outside testing area.

Assistant to the Manager, Holly Hosterman, gave the Board an update on the RecTap grant program and reviewed what the consultant (Upper Dublin Township Parks and Recreation Director) would be looking at. She said that the consultant would be reaching out to representatives of all the groups who utilize the Township athletic fields to get a better understanding of their needs and would also be meeting with Doug Jones and the Community Center. The consultant will be putting recommendations for field maintenance and scheduling. It is hoped that he will have his recommendations back to us by the end of July.

Mr. Czajkowski said that Tony Ganguzza, Boyle Construction Management, was on hand to get some feedback from the Board on an expansion of the facilities feasibility study. Supervisor Canavan said that as there may be some changes to the Public Works facility that may affect the senior center and the YMCA day care, he thought that it would be a good idea to look at a possible Community Center option in addition to the public works study. He said that in addition to the senior center and YMCA, the community center currently hosts the Boy Scout Cabin and there has been some discussion about a new facility for the Indian Valley Library. Supervisor Canavan said that this might be time to look at providing a facility that could house all of these uses and would enable us to leverage some funding/grant sources that might not be available should we proceed with the public works facility alone. Supervisor Shelly said that he thinks that we should reach out to the senior center representatives to get their input on the project. Supervisor Canavan said that this study would include discussions with the senior center as well as the YMCA, Community Center and Library. The Board asked Mr. Ganguzza to update the proposal for the feasibility study to include the additional community uses discussed this morning.

Mr. Czajkowski updated the Board on the quarterly financials. He said that to date 2023 revenues were at 42.9% of budget, ahead of 2022 which was at 41.8%. Additionally, he said that expenditures were at 20.6% of budget versus 2022 which were at 21.1% at this juncture. Revenues are \$142,000 ahead of 2022 and expenditures are \$11,500 over 2022.

Supervisor Shelly said that he would like the Board to consider adding additional meeting recordings to the Township YouTube channel. Chairman Bergman said that he thinks that each of the Boards and or Commissions should decide if they want their meeting recorded and posted to YouTube. The Board asked staff to reach out to the various boards for their thoughts.

There being no further business, the meeting was adjourned at 8:20 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager